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**Job Posting – 01-2026**  
**Waste Services Operator**  
**Posting Date: January 8, 2026**

### **Organizational Overview**

Peterborough Housing Corporation (PHC) owns and manages approximately 1,300 units of senior, single and family units throughout the city and county providing a home to approximately 4,000 people. Our buildings vary in age, with some being 50 years old, alongside recently renovated structures and new constructions completed within the last four years. PHC is focused on ensuring that we remain an innovative high performing corporation within the communities we serve.

### **Position Summary**

Reporting to the Custodial Services Manager, the Waste Services Operator (WSO) is responsible for the safe and efficient collection of waste materials from PHC properties. While adhering to all safety regulations and PHC directives, the WSO is responsible for the efficient collection, removal and disposal of waste, ensuring properties are well maintained and free from unnecessary debris for the safety and security of residents.

Working in accordance with relevant safety regulations, municipal waste guidelines, and PHC directives, the WSO addresses potential hazards such as illegal dumping, overflowing waste, or blocked access areas. The role requires the use of machinery or equipment (e.g., utility vehicles, lifts, carts) and involves working outdoors in varying weather conditions.

### **Main Responsibilities**

**Waste Collection:** using the established daily route, WSO collects waste and debris from the designated PHC properties using the designated PHC vehicle and appropriately disposes of collected waste and debris at municipal landfills in accordance with municipal disposal requirements. Performs basic cleaning and maintenance of waste collection equipment and vehicles to ensure safe operation and longevity. Assists in seasonal clean-up operations including bulk item disposal or preparation for waste-related inspections by municipal authorities.

**Vehicle Safety:** maintains a valid Commercial Vehicle Operators Registration as well as ensures safe operation of the vehicle by completing daily pre and post-trip inspections, reporting any damage or vehicle malfunction, completing vehicle logs and ensuring routine and preventative maintenance occurs. Ensures the safe operation of the vehicle at all times and abides by all driving laws (ie: speed limit, obeying speed limits, maintain safe distance, no distracted driving, follow all traffic signals and signs), and municipal policies. Safely loads and unloads waste from the vehicle, ensuring weight is distributed evenly and materials are secured to prevent spillage or shifting during transit. Keeps the interior and exterior of the vehicle clean and free from hazards or obstructions.

**Unit Turnover:** supports the Resident Services Department with unit turnover by ensuring vacated units are clean by removing garbage, debris, and abandoned items, including large items such as furniture in an expeditious manner to support the maximization of rental revenue. Disposes of unit debris appropriately in accordance with PHC directives and municipal regulations and identifies and reports any signs of damage, vandalism, or biohazards (e.g., pests, mold, hazardous materials) found during turnover clean-out to the appropriate department for further action.

### **Required Qualifications and Experience:**

- Minimum High School Diploma or equivalent.
- Additional training or certification in Waste Management, Environmental Services, Facilities Maintenance, or related fields considered an asset.
- Valid driver's license.
- Minimum 3-years of experience driving Commercial Vehicle.
- Current Driver's Drivers Abstract that is clear and provide clear drivers abstract every six (6) months.
- Minimum 3-year experience in a role that demonstrates the command of the skill factors required to perform the role.
- Proven ability to perform a wide variety of waste management duties and be proficient in the use of relevant tools and equipment.
- Excellent communication and interpersonal skills to deal effectively with residents, housing providers, community partners and other staff members, experience working with a variety of people from diverse ethnic, age and income groups.
- Demonstrated initiative in responding to challenging situations and must be able to organize, prioritize and manage a heavy and constant workload.

- Use mathematical and basic analytical skills to complete tracking forms, calculate material volumes, and maintain operational records.

## Application Information

<b>Hourly Rate:</b>	\$31.47 (probationary rate) \$32.22 after probation plus weekend shift premium (0.85 per hour)	<b>Classification:</b>	Unionized - CUPE 504.2
<b>Employment Status:</b>	Permanent Full-Time 40 hours per week Work week is Thursday to Monday 8:00 am to 4:30 pm		
<b>Location:</b>	Peterborough	<b>Competition Number:</b>	01-2026

Qualified applicants are invited to submit one file containing a résumé and cover letter quoting file number **01-2026 no later than 4:00 p.m. January 22, 2026**, to [PHC\\_HR@ptbohousingcorp.ca](mailto:PHC_HR@ptbohousingcorp.ca).

In accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code, Peterborough Housing Corporation will work collaboratively and respectfully with you in all stages of the recruitment process and throughout your employment. If you require accommodation at any stage of the hiring process, please advise Human Resources.

The personal information submitted for employment is collected under the Freedom of Information and Protection of Privacy Act and will be used to determine eligibility for employment. We thank you for your application but advise that only those selected for an interview will be contacted.