

Market Rent Application

1. Instructions and Information

This application form must be completed to verify eligibility to be considered for a Market Rent vacancy at 268 Denne Crescent.

Unit Features:

- 3 Bedroom - two storey semi-detached
- 1x 3-piece bathroom
- Laundry Hook-ups
- Private Driveway
- Quiet Family Oriented Community

Rent: \$2,200.00 per month

Includes: Heat, Water & Hot Water

Occupancy: Immediate

Offers of vacancies will be conditional upon payment of first and last month's rent, valid tenant insurance and registration for hydro services.

Documents that must be submitted:

1. A completed application form, signed by all applicants
2. Documentation relating to each applicant's income, including:
 - a. Each applicant must submit a copy of their most recent Notice of Assessment.
 - b. If income is employment related, copies of pay statements for the most recent three months is required
 - c. If income is through OW or ODSP, a copy of the most recent benefit statement is required
 - d. If income is via Pensions or another source, a copy of bank statements covering the past three months is required.

If the necessary documentation is not submitted, the application will be considered incomplete and may not be considered.

Applications and supporting documents can be submitted by mail, by email at phcinfo@ptbohousingcorp.ca, or dropped off to our office at 526 McDonnell Street in Peterborough.

2. Applicant Information

Applicant #1			
First Name		Middle Name	Last Name
☐ Male ☐ Female		Date of Birth (MM/DD/YYYY)	Social Insurance Number (optional)
Address			Apt #
City		Province	Postal Code
Home Phone #		Can we call you at home? ☐ Yes ☐ No	
Cell Phone #		Can we call your cell? ☐ Yes ☐ No	
Email Address		Can we email you? ☐ Yes ☐ No	

Applicant # 2			
First Name		Middle Name	Last Name
☐ Male ☐ Female		Date of Birth (MM/DD/YYYY)	Social Insurance Number (optional)
☐ Same address as Applicant #1 <u>OR</u> Alternate Address:			
Home Phone #		Can we call you at home? ☐ Yes ☐ No	
Cell Phone #		Can we call your cell? ☐ Yes ☐ No	
Email Address		Can we email you? ☐ Yes ☐ No	

Other Household Member(s) to reside in the Accommodation				
Last Name	First Name	Date of Birth	Sex	Relationship to Applicant

3. Income Information

Statement of Monthly Income before deductions (gross)

GROSS Monthly Income – List ALL sources. **Submit verification of income with the application**

	Applicant #1	Applicant #2
Pensions - CPP	\$	\$
Pension – OAP	\$	\$
Pension – GAINS	\$	\$
Pension – Company	\$	\$
Ontario Disability Support Program (ODSP)	\$	\$
Ontario Works (OW)	\$	\$
Employment	\$	\$
Employment Insurance	\$	\$
WSIB	\$	\$
Investment Income OR Income from Assets	\$	\$
Any other income	\$	\$
Total Gross Monthly Income	\$	\$

Applicant #1 Employment Status

☐ Not Employed

Current Employer

Job Title

Employer Address & Phone

Contact Person

Job Title

Applicant #2 Employment Status

☐ Not Employed

Current Employer

Job Title

Employer Address & Phone

Contact Person

Job Title

4. Previous Tenancies

Please list all mortgaged or leased properties you have lived at for the past five years:

Address	Landlord Name and Phone number	Cost (rent/mortgage)	What year(s) did you live there?

Have you or any person(s) listed on this application lived in subsidized rental accommodations in Ontario?

☐ Yes – If Yes, where: _____

☐ No

5. Housing Related Information

How much are you currently paying? \$_____ per month

Are utilities included? ☐ Yes ☐ No

What is the earliest date you can move in? _____

Do you have any pets? ☐ Yes ☐ No

What type of Pets? _____ How many do you have? _____

Note: proof of licensing and immunizations will be required. Municipal By-laws apply

Do you own a vehicle? ☐ Yes ☐ No

Do you currently have content/renters insurance? ☐ Yes ☐ No

Note: Content/renters insurance is a requirement of the lease agreement

6. Release and Consent

1. I/we declare that all information given in this application is correct and complete.
2. I/we understand that the application and any supporting documents become the property of the Peterborough Housing Corporation.
3. I/we understand that when rental accommodation is provided to me/us that it will be occupied by me/us and the persons listed on this application.
4. I/we understand that this application does not constitute an agreement on the part of Peterborough Housing Corporation to provide me/us with rental accommodation.
5. I/we authorize Peterborough Housing Corporation to obtain such factual and investigative information as permitted by law. I/we acknowledge notice from the Peterborough Housing Corporation that a consumer report containing credit information may or will be referred to in connection with this application for housing.
6. Personal information contained on this form or in its attachments is collected by the Peterborough Housing Corporation pursuant to the *Housing Development Act 2011, R.S.O. 1990, c. H.18, s. 2, 4 and 7* and *Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c.F.310* and *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c.M.56* and will be used to determine suitability and eligibility for housing applied for and the continuation of housing.
7. The applicant(s)/residents(s) consents to the verification, disclosure and transfer of information given on this form and attachments by or to any of the above entities and will provide any required supporting material. Questions regarding this collection should be directed to: CEO of Peterborough Housing Corporation, 526 McDonnell Street, Peterborough, Ontario, K9H 0A6
8. I/we authorize Peterborough Housing Corporation to inquire about any information that may pertain to this housing application, and this shall be irrevocable authority for releasing such information to the Peterborough Housing Corporation.

7. Signatures

Print Name

Signature

Date

Print Name

Signature

Date